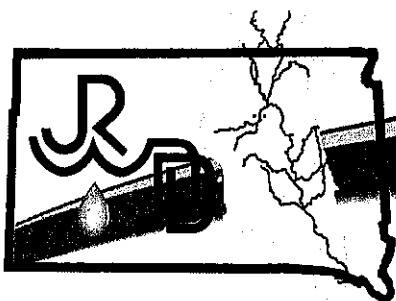


James River Water Development District



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JAMES RIVER WATER DEVELOPMENT DISTRICT BOARD OF DIRECTORS MEETING MINUTES MAY 9, 2019

The James River Water Development District (JRWDD) Board of Directors convened at 9:00 A.M. for its regular meeting on Thursday, May 9, 2019 at the Davison County North Office in Mitchell, South Dakota.

DIRECTORS PRESENT

Dan Koupal – Mitchell
Dan Klimisch – Yankton
Randy Stanley – Groton
LeRoy Braun – Mellette
Frank Amundson – Huron
Carol Millan – Mitchell
Robert Braun - Aberdeen
Clinton Bauer – Freeman

DIRECTORS ABSENT

Mike Wiese – Aberdeen

STAFF PRESENT

Judy Smoyer, CFO & Associate Manager
Dave Bartel, District Manager
Rocky Knippling, Watershed Coordinator
Shane Deranleau, Watershed Coordinator

OTHERS PRESENT: Attached list.

APPROVAL OF AGENDA: The following items were added/deleted from the Agenda:

- Item 9a: Add grant application process discussion
- Item 7c: Delete

Motion by Director L. Braun, seconded by Director Amundson to approve the agenda as amended.
Motion carried.

CONFLICT OF INTEREST: Chairman Klimisch asked if any Directors had a conflict of interest regarding any agenda item. The following was disclosed at the January 9, 2019 annual meeting and is ongoing until otherwise disclosed:

- Director Robert Braun is currently employed by the City of Aberdeen
- Director Mike Wiese is currently a Brown County Commissioner
- Chairman Dan Klimisch is currently a Yankton County Commissioner

PUBLIC COMMENTS: None

APPROVAL OF MARCH 21, 2019 MINUTES: Motion by Director Koupal, seconded by Director Stanley to approve the Minutes as printed. **Motion carried.**

PRESENTATION FROM HOUSTON ENGINEERING: Greg Thompson from Houston Engineering gave a presentation on the services that Houston Engineering provides.

DAY CONSERVATION DISTRICT: AQUATIC INSECT SURVEY IN NORTHEAST SOUTH DAKOTA: Dennis Skadsen, Coordinator for the Northeast Glacial Lakes Watershed Improvement and Restoration Project, was present to request project assistance funds in the amount of \$2,500 to complete a study of aquatic insects in Day, Deuel, Grant, Marshall and Roberts Counties. This amount will cover costs associated with surveys of lakes, wetlands, and streams in Marshall County of aquatic invertebrates from five families collected and identified to species level where possible. Total cost to complete the study of aquatic insects is \$28,572. **Motion** by Director R. Braun, seconded by Director Amundson to authorize cost-share assistance up to a maximum of \$2,500 to Day Conservation District. **Motion carried on a role call vote (Absent: Wiese) (Nay: Millan).** These funds will expire on May 9, 2021.

CITY OF EMERY: WATER TOWER: Kristi Wollmann, Finance Officer and Travis Kampshoff, Maintenance Supervisor were present to request project assistance funds in the amount of \$42,000 to repair their water tower. Repairs include, removing and replacing riser pipe, removing existing ground level piping and install new piping, install new riser pipe insulation system, install new expansion joint at top of riser pipe, install deicer within tank interior, and install new riser pipe recirculation system. Total cost to repair the water tower is \$85,890. **Motion** by Director Millan to authorize cost-share assistance up to a maximum of \$10,000, not to exceed 50% of the total project costs. **Motion died.** **Motion** by Director R. Braun, seconded by Director Stanley to authorize cost-share assistance up to a maximum of \$20,000, not to exceed 50% of the total project costs to the City of Emery. **Motion carried on a role call vote. (Absent: Wiese) (Nay: Amundson).** These funds will expire on May 9, 2021.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: Rocky Knipling updated the Board on the South Central Watershed Project.

- Staff has been meeting with City of Mitchell in regards to the Firesteel Creek project
- Staff will be submitting an application for additional funds for feedlots in July.
- Water sampling will begin mid-May. There will be 23 sites sampled.

DISTRICT UPDATE: Staff and Directors reported on the following activities of the District:

- Included in the board packet, by Dave Bartel, was a log of meetings attended, project site visits and other items he has been working on.
- ELO has started the 2018 fiscal year audit.
- Water sampling: 2 sites near Huron are not covered by 319 funding and will be included in the sampling sites this summer and will be paid from our water sampling project funds.
- The City of Huron is requesting an extension to the 3rd Street Dam Improvement grant for technical/engineering costs. Currently there is \$7,813.84 remaining which will expire on May 19, 2019. **Motion** by Director R. Braun, seconded by Director Amundson to extend the 3rd Street Dam Improvement grant for technical/engineering costs with the City of Huron until December 31, 2019. **Motion carried.**
- R. Braun reported on the James River Operations Meeting he attended on April 4.
- Chairman Klimisch reported on the nitrates, water quality and health presentation he attended.
- Chairman Klimisch appointed the following committees for 2019:
 - Budget: Frank Amundson (Chair), Carol Millan and Mike Wiese
 - Personnel: Randy Stanley (Chair), Robert Braun and Clinton Bauer

APPLICATION PROCESS: Discussion was held in regards to the project assistance application in regards to having a signed statement by the submitting agency that they have contacted all adjoining

landowners informing them of their project. Manager Bartel and Director Millan will finalize this and include it in the next meeting for approval.

VEHICLE PURCHASE & DISPOSAL: Dave Bartel has been looking at different vehicles that would adequately serve the needs of the District. Quotes have been obtained from several dealerships on similar vehicles. **Motion** by Director R. Braun, seconded by Director Koupal to authorize staff to purchase a vehicle that adequately serves the needs of the District, not to exceed \$33,000. **Motion carried on a role call vote. (Absent: Wiese).**

Motion by Director R. Braun, seconded by Director L. Braun to authorize staff to sell, trade, loan, or otherwise dispose of the 2003 F150 Ford pickup that is no longer useful, or suitable for the purpose for which it was acquired. **Motion carried.**

TREASURERS REPORT: **Motion** by Director L. Braun, seconded by Director R. Braun to approve the March 2019 financials as printed. **Motion carried.** **Motion** by Director Koupal, seconded by Director L. Braun to approve the April 2019 financials as printed. **Motion carried.**

BOARD OF DIRECTOR AND STAFF REIMBURSEMENTS: **Motion** by Director Amundson, seconded by Director R. Braun to approve staff and Director expenses. **Motion passed.**

NEXT MEETING: The next meeting will be held July 11, 2019 in Yankton, SD at 9:00 am.

ADJOURN: Being no further business, Chairman Klimisch declared the meeting adjourned at 10:50 am.

Respectfully submitted:


Secretary

JAMES RIVER WATER DEVELOPMENT DISTRICT
***** Sign-In Sheet *****

BOARD OF DIRECTORS MEETING: May 9, 2019

NAME	REPRESENTING	EMAIL ADDRESS
Kristi Wollmann	City of Emery	
Travis Kampshoff	City of Emery	
Jay Gilbertson	East Dakota Water Development District	
Greg Thompson	Houston Engineering	
Dennis Skadsen	Day Conservation District	
Jeremy Schelhaas	SD DENR	